

**DRAFT**

**TOWN OF ANTRIM  
BOARD OF SELECTMEN'S MEETING MINUTES  
February 7, 2000**

**6:00 p.m. MEETING CALLED TO ORDER** – Chairman Seeger called the meeting to order at 6:00 p.m.

**PRESENT:** Chairman Tim Seeger, Selectmen Eric Tenney & Denise Dargie and Town Administration Kelley Collins

**NOTE:** Selectmen Tenney was called away from the meeting at approximately 6:15 p.m. and was unable to return.

**GENERAL BUSINESS**

- **Review and discuss draft of Antrim's 2000 Warrant and Budget for Thursday's Public Hearing.**

**2000 WARRANT** - The Town Administrator noted that she changed the order of the warrant articles slightly, at the request of the Moderator. Mr. Flanders thought that there should be a few articles between the vote on the building and the vote on the two notes. That will facilitate the meeting continuing with debate on other articles while the polls are open the one hour for the building vote. The Town Administrator also added one additional warrant article on the advice of Town Counsel. This article authorizes the Selectmen to negotiate a lease/agreement for the school district's use of Shea Field. Apparently, this has been negotiated and even agreed upon before but a formal written agreement has not been executed.

**2000 BUDGET** – There have been no changes made to the operating budget since the last full review on January 31, 2000. The Town Administrator did note that the gross operating budget is up 3.74% and the net operating budget (without water & sewer which are fully funded) it is up 3.45%.

- **Review and discuss memo to department heads regarding holding off on large expenditures.**

The Town Administrator noted that our cash position is a little better than this same period last year. She did note that we should probably remind department heads that any large purchases should be reviewed by the Board. The Selectmen agreed and asked the Town Administrator to send a memo to all department heads asking them get Selectmen approval for expenditures in excess of \$500, until further notice.

**Smoking in Town Hall Building**

Selectmen Seeger has become aware that there are people smoking in the Selectmen's Office and the foyer of Town Hall. Chairman Seeger and Selectmen Dargie asked the Town Administrator to memo all employees, elected officials and chairmen of groups

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using Town Hall notifying them that smoking is prohibited from all Town Buildings per state statute.

• **Officer Giammarino Commendation**

The Board reviewed the letter of commendation that Ofc. Brian Giammarino received for an incident that took place in Hillsborough. Ofc. Giammarino was awarded the Hillsborough Police Department’s Meritorious Service Award at a graduation ceremony of the Police Academy in Concord for his “outstanding effort”. The Selectmen would like the Town Administrator to draft a congratulatory letter for Officer Giammarino.

• **Fire & Ice Follies**

The Town Parks & Recreation Department and the Friends of Recreation are sponsoring the 2<sup>nd</sup> Annual Fire & Ice Follies at Gregg Lake Beach on Saturday, February 19<sup>th</sup> from 11:00 a.m. – 3:00 p.m. and wanted to make the Selectmen aware that they are welcome to attend. Mrs. McEwen also requested that we notify both the Highway Department and the Police Department of this event.

• **Review and approve minutes of the January 31, 2000 meeting.**

The Selectmen reviewed and unanimously approved the minutes of the January 31, 2000 meeting, as submitted.

• **Town Administrator vacation day Monday, February 14, 2000**

The Town Administrator reminded the Board that she will be out of the office on Monday, February 14, 2000 and Michelle Hautanen will be taking the minutes of their February 14<sup>th</sup> meeting. The Town Administrator will stop in Monday to prepare their agenda.

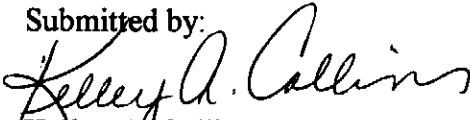
**The Selectmen signed the following items:**

Letter to resident, Mr. Forster and Yield Tax Warrant

**Adjournment**

There being no further business to come before this meeting the Board adjourned at 7:30 p.m.

Submitted by:

  
Kelley A. Collins  
Town Administrator